



Girl Scouts San Diego

Troop/Group Disbandment Report and Treasurer Worksheet

- * A troop/group is considered disbanded if it is no longer functioning or has not re-registered within three months of the expiration date of its last registration.
- * All assets, together with financial reports, cancelled checks and all unused checks, will be turned in to and received by the service unit treasurer or manager.
- * If girls from the disbanded troop/group continue in a new troop/group, all assets are apportioned between the treasuries of each new troop/group on a pro-rata basis according to girl membership.
- * The service unit team, pending reorganization of the troop/group, will hold assets for girls not continuing in Girl Scouting for a period of one membership year. If reorganization does not occur, the assets will be used in the interest of Girl Scouting in the service unit. The service unit team will determine use.

1. The following information is to be completed by the troop/group leader and submitted with the Annual Troop/Group Financial Report.
 2. Troops/groups with ending balances must close accounts and submit a cashier's check, payable to Girl Scouts, to your service unit treasurer with this report.

Report dates from		To		Service unit #		Troop #	
Leader name		Phone #		Email		Program level	
Leader name		Phone #		Email		# of registered girls	
Name of bank		Bank account #				Date account closed	

Troop/group funds received by: _____ Date: _____ Total Received: \$ _____

To be completed by troop/group leader	Girl troop/group status			Disbursement Information to be completed by service unit treasurer		
Girls' names:	Registered in new troop/group #	Individually Registered Member (formerly called Juliettes or Independents)	Non-active	Total disbursed to new troop/group	Date paid	Check #
1)				\$ -		
2				\$ -		
3)				\$ -		
4)				\$ -		
5)				\$ -		
6)				\$ -		
7)				\$ -		
8)				\$ -		
9)				\$ -		
10)				\$ -		
11)				\$ -		
12)				\$ -		
Remaining balance disbursed to the service unit treasury =				\$		-