# How to Renew Your Membership and Volunteer Role

## **girl scouts** san diego

Use this guide to renew your membership and volunteer role(s). Please note: the Girl Scout membership year is from Oct. 1-Sept. 30. The cost of a regular year membership is \$25.

## Step 1

Go to sdgirlscouts.org and click on "My GS." Select "Login" in the top right corner.



## Step 2

Log in to your account. If you do not know your login information, click "Forgot password?" and follow the steps.

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Review cart Make payment Finish	Finish	Make payment		Review cart

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## Step 3

Navigate to "My Account." Click on "My Troop(s)," then click on your troop number.

girl scouts			Donate	Find A Council	En Español
	ABOUT GIRL SCOUTS	OUR PROGRAM	SHOP	COOKIES	FOR AD
Welcome,					
	Welcome,				
My Account					
My Household		household			
My Troop(s)	Name		Memb	ership Status	
Тгоор			• TIM	E TO RENEW	
Тгоор			• TIM	E TO RENEW	

### Step 4

Select your renewals:

- For Youth: Check the boxes for those you want to renew OR check "Select All."
- For Adults: Check the boxes to renew affiliation with troop AND check the box next to the roles that will be continued.

My Account					
My Household	Adulte			SAVE RETURN STATUS	ADD RENEWAL
My Troop(s)	1 member(s) selected			Hide	inactive members 🚿
Troopt	Admin				
Troop	Edit profile 🥖 Chan	nge my participation 🗮		Purchase Lif	etime Membership
My Profile	Membership/Participation C	Caregiver of Exp. date	CBC expiration	Status	Not Returning
My Events	Membership	09/30/2024	N/A	IN CART	
Volunteer Toolkit	SU Cookle Coordinator	09/30/2024	N/A	TIME TO RENEW	
gsLearn	SU Registrar	09/30/2024	N/A	• TIME TO RENEW	
Contact Council					_
Log Out	Troop06153 girl scouts san diego	09/30/2024	11/29/2025	IN CART	

Step 5

At the top of the page, click "Add Renewal," in green.

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s nember(s) selected				Hide	inactive members 🖇
Edit profi	le 🥖 Change my participat	ion 띀		Purchase Li	fetime Membership
nbership/Participation	Caregiver of	Exp. date	CBC expiration	Status	Not Returning
Membership		09/30/2024	N/A	• IN CART	
SU Cookle Coordinator		09/30/2024	N/A	• TIME TO RENEW	
SU Registrar		09/30/2024	N/A	• TIME TO RENEW	
Troop06153 girl scout san die	s go	09/30/2024	11/29/2025	• IN CART	

### Step 6

Choose "Membership Year & Payment Option" then follow the prompts to complete the renewal process.

Troop Treasurer, Troop Fall Manager, Troop Cookie Manager, Troop Leader	Manager, Troop Cookle Manager, Troop Loader	Troope
Adult first name	Adult last name Membership	
	Outstanding balance	\$0.0
Choose Membership	Total amount	\$0.00
O 10 Year+ Volunteer @ \$200.00 Lifetime Membership Become a Girl Scout for lifet	Pissoe nate. Mombership tees refundable.	and Council Service Fees are non-
10 Year+ Volunteer © \$20000 Lifetime Membership Become a GH Scout for lifet  Lifetime © \$40000 Membership Become GH Scaut for lifet	Prese role Montechtp fez	and Council Service Fees are non-

## Tips and Troubleshooting

- Use Google or Firefox as your browser for the best experience. Clear your cache before beginning the renewal process.
- An expired background check will prevent you from renewing into your role. If you have any questions about the background screening process, please contact customer care at customercare@sdgirlscouts.org or 619-610-0821.
- Lifetime members will need to renew into their roles.
- After confirming member details, the caregiver contact information was "lost." Do not click the "I am the caregiver" box. Instead, remove that participant and then finish renewing any girls already in the cart.

If you need assistance or have questions, please contact our Customer Care team at customercare@sdgirlscouts.org or 619-610-0821.

