



## Activity Insurance Enrollment Form Plan 3P: Extended Events

Use this form to purchase activity (accident and sickness) insurance for events lasting more than two nights, or anytime a troop travels outside our council's jurisdiction (San Diego and Imperial Counties). Examples include traveling to Yosemite National Park, San Francisco Bridging, canoeing on the Colorado River, camping in Los Angeles, or any other time registered Girl Scouts or non-member girls or adults are participating in a Girl Scout event or program. For international events, use *Plan 3PI*. See details at [sdgirlscouts.org/ActivityInsurance](http://sdgirlscouts.org/ActivityInsurance).

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| <b>INSTRUCTIONS</b> | <ul style="list-style-type: none"> <li>Fill out form completely.</li> <li>You may list multiple Plan 2 events on one form.</li> <li>A minimum of \$5 for (total of all events) is required.</li> <li><b>Allow 10 days for processing.</b></li> </ul> | <ul style="list-style-type: none"> <li>Do not email payment information</li> <li>Call 619-610-0752 to pay by phone</li> <li>A confirmation receipt will be emailed to you. Contact <a href="mailto:accountspayable@sdgirlscouts.org">accountspayable@sdgirlscouts.org</a> if you do not receive the receipt within 5 days.</li> <li>It is not necessary to insure Girl Scout staff while attending on duty.</li> </ul> |
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<b>INSURER/ EVENT LEADER INFO</b>	<p>The person below hereby requests enrollment in accident and sickness insurance for the listed approved, supervised Girl Scout event(s).</p>	
	<p>.....</p> <p>Event Leader Name</p>	
	<p>.....</p> <p>Troop Number or Service Unit Name</p>	<p>.....</p> <p>Email Address</p>
	<p>(.....)</p> <p>Primary Phone</p>	<p>(.....)</p> <p>Secondary Phone</p>

<b>SCHEDULE OF PROGRAM OR EVENT</b>	<p><b>Name and location of event</b></p>	<p><b>Beginning date</b></p>	<p><b>Ending date</b></p>	<p><b>Number of participants</b></p>	<p><b>Number of days</b></p>	<p><b>Number of participant days (1x2)</b></p>	<p><b>Premium each day @ \$.70</b></p>	<p><b>TOTAL</b></p>
	<p><i>Example: San Francisco Bridging</i></p>	<p>4/5/2018</p>	<p>4/9/2018</p>	<p>12</p>	<p>5</p>	<p>60</p>	<p>\$.70</p>	<p>\$42.00</p>
							<p>\$.70</p>	
							<p>\$.70</p>	
							<p>\$.70</p>	
	<p><b>TOTAL</b></p>	<p><b>N/A</b></p>	<p><b>N/A</b></p>				<p>\$.70</p>	

<b>PAYMENT</b>	<p><b>WE CANNOT ACCEPT PAYMENT VIA EMAIL</b></p> <p>Mail this form along with a check made out to:</p> <p>Girl Scouts San Diego Attn: Accounts Payable 1231 Upas Street San Diego, CA 92103</p> <p>OR CALL 619-610-0752 to pay by phone</p>
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<b>STAFF USE ONLY</b>	<p>.....</p> <p>Council Signature</p>
	<p>.....</p> <p>Title <span style="float: right;">Date</span></p>
	<p><b>Underwritten by United of Omaha Life Insurance Company</b></p>

<b>SUBMIT</b>	<p>Return completed form and payment</p> <p><b>DROP-OFF/MAIL</b> Girl Scouts San Diego Attn: Accounts Payable 1231 Upas Street, San Diego, CA 92103</p>	<p><b>QUESTIONS?</b> See <a href="http://sdgirlscouts.org/ActivityInsurance">sdgirlscouts.org/ActivityInsurance</a>. Email <a href="mailto:training@sdgirlscouts.org">training@sdgirlscouts.org</a> or call 619-610-0719.</p>
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