



Financial/Travel Extension Request (COVID-19)

Troops with bank account balances of \$1000 or more may request an extension to use the funds in the next membership year. Requests due by July 31, 2020.

Due to the unprecedented travel restrictions around COVID-19, the members of Girl Scout Troop # _____ request the following extension of troop funds into the 2020-2021 membership year (Oct. 1, 2020-Sept. 30, 2021).

We are requesting an extension for _____ Travel _____ Other Activity _____ Financial Carry-Over

- Our troop had the following plans that were canceled due to stay-at-home orders or travel restrictions: *(Include dates, destinations, and activities. Feel free to attach an itinerary, if that's easier.)*
- We have (or will) rescheduled or adjusted our plans, as follows: *(Consult your activity consultant or the adult learning manager if you're unsure whether or when to reschedule)*
- Current balance \$ _____ Troop bank account: # _____

Specifications for continued use of troop funds:

- We understand that we must maintain our memberships in order to have access to troop funds in the 2020-2021 membership year. Girls who are graduating high school in 2020 will register as adults.
- The troop or families must budget for membership, as financial assistance is not available in this circumstance.
- We have obtained signatures of all troop members (girls and leaders) below, for full financial transparency. Parents have been notified of this extension request.
- We understand that troop funds need to be used by Sept. 30, 2021. Funds remaining at that time will be forfeited to our service unit.
- We will request approval for our new plans, as usual, at sdgirlscouts.org/approval.
- We will comply with all insurance, training, and safety requirements, as usual.
- We understand that any girls or adults who do not participate will forfeit their portion of funds.
- We understand that no cash payouts of troop money earned may be made to any individuals, even if the rescheduled trip or activity does not occur.

Signatures with date of all troop members *(attach separate sheet if needed):*

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please email this form to customer care@sdgirlscouts.org. A staff member will reply within five days.