



## Transporting Girl Scouts—A Message to Volunteer Drivers

The primary concern when transporting Girl Scouts is the safety of the girls. When selecting transportation, volunteers must make certain that the owner/operator is properly licensed and insured and that the vehicle is properly registered and maintained. As a general rule, public transportation tends to be the safest way to travel. When transporting girls in privately owned vehicles, Girl Scout safety standards require that volunteers who drive girls must:

- Be a registered member of Girl Scouts with current background clearance.  
*Leaders can view background clearance expiration dates at [www.sdgirlscouts.org](http://www.sdgirlscouts.org). Select the My GS tab and enter your username (Girl Scout email) and password. Select Member Profile and then Troops. Scroll down to Adults to see the CBC (criminal background check) expiration date for troop volunteers.*
- Be currently licensed and carry at least the minimum insurance required by the state of California. NOTE: Minimum requirements may not be adequate under all circumstances; consult your insurance company to be sure that your coverage is sufficient for Girl Scout activities.
- Be an adult (21 years or older) with broad driving experience, mature judgment, and a safe driving record.
- Ensure that a fixed seat belt is available and used by each passenger (including the driver). No doubling up in seat belts. Be aware of age and airbags.
- Ensure that there is adequate space for luggage and equipment and that it is stowed securely.
- Ensure that the vehicle is serviced regularly, is in safe operating condition, and is equipped with first aid kit and safety equipment (e.g., spare tire, reflectors).
- Ensure that girls under 12 sit in the backseat whenever possible to avoid injury during deployment of airbag. Ensure that kids under the age of eight or under 4' 9" are secured in a car seat or booster seat in the back seat. Kids who are eight years of age or who are 4' 9" or taller may be secured by a safety belt in the back seat.
- Carry the health forms of the girls riding in their car. Forms should remain with drivers as long as girls are in the car.
- Hold a valid commercial driver license (state law) and carry a valid medical certificate when using a vehicle designated by the manufacturer for carrying more than ten passengers. Contact council before arranging the rental, charter, or use of large vehicles (more than ten passengers). Note that 15-passenger vans are not allowed.
- Plan rest stops every few hours and avoid driving for extended periods at night. Arrange for relief drivers if driving six hours or more.
- Not transport girls in a flatbed or panel truck, in the bed of a pickup, or in a camper-trailer.
- Not allow girls to transport other girls.
- Not drive when tired or when taking medication that causes drowsiness.

Drivers: Please complete this form and return the lower part to the volunteer in charge. Note that in the event of an accident, the owner's vehicle insurance is the primary applicable insurance.

### TRANSPORTING GIRL SCOUTS

Driver's name \_\_\_\_\_ Phone \_\_\_\_\_  
 Driver's license no. \_\_\_\_\_ State \_\_\_\_\_ Type of license \_\_\_\_\_ Vehicle license no. \_\_\_\_\_  
 Vehicle model \_\_\_\_\_ Make \_\_\_\_\_ Year \_\_\_\_\_  
 Number of passenger seats, with belts (excluding driver) \_\_\_\_\_  
 \* Insurance co. \_\_\_\_\_ Policy no. \_\_\_\_\_ Exp. date \_\_\_\_\_

I am willing to provide transportation for Girl Scouts. I attest that the safety standards A through I are met. I understand that I must report any changes in the information given above before agreeing to drive.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Comments: (Include times available/unavailable, if appropriate)

\_\_\_\_\_  
\_\_\_\_\_

\*Please include a copy of proof of insurance card.