

**Award of Distinction**  
**Service Unit Cookie Coordinator**  
**(SUCC)**

**Name of Cookie Coordinator** \_\_\_\_\_ **Service Unit** \_\_\_\_\_

**The candidate meets each of the following criteria:**

Yes    No

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Attended SUCC training hosted by the Product Program team.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Promoted cookie program in a positive light, encouraging girl and troop participation at all levels.   |
| <input type="checkbox"/> | <input type="checkbox"/> | SUCC was a Girl Scout advocate, ensured all messages were in alignment with Girl Scouts San Diego guidelines, mission and brand.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Attended service unit meetings and kept volunteers informed and up to date on program schedule and deadlines.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Thoroughly trained and supported Troop Cookie Managers (TCM) on program standards, guidelines, logistics, issue warnings and importance of inventory management as needed. |
| <input type="checkbox"/> | <input type="checkbox"/> | Reviewed Troop Cookie Program Logistics as stated in the SUCC handbook.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Provided TCM's the opportunity to train online.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Promptly responded to TCM calls, emails, texts or other communications.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Maintained frequent communication with Regional Manager and the product program team regarding concerns, challenges and successes.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Ensured service unit and troop paperwork was turned in to Regional Manager and/or the Product Program team by the deadline.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Supported Individually Registered Member (IRM) parents/guardians as necessary.   |

- Secured cookie booth locations or appointed and trained a service unit Booth Volunteer who acquired booth locations and turned in all necessary forms.
- Organized service unit cookie delivery and distribution including recruited and trained assisting volunteers.
- Coordinated rewards distribution or appointed a service unit rewards coordinator who distributed girl rewards in a timely manner.
- Fostered an environment of cooperation, encouragement and engagement in line with the Girl Scout Promise and Law.
- Followed all council procedures, policies and standards.
- Aware of the Girl Scout Leadership Experience keys to leadership- Discover, Connect and Take action. Utilized the three processes - Girl-led, Learning by Doing and Cooperative Learning in planning activities with and for the girls.

\_\_\_\_\_  
**Signature of Service Unit Manager**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Recognitions Chair**

\_\_\_\_\_  
**Date**

**Pin** (Receives the First Year Awarded)

\_\_\_\_\_

**Year Tab Number**

(All criteria must be met each year to receive a new year tab)

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