

Award of Distinction

Service Unit Treasurer



Name of Treasurer _____ Service Unit _____

The candidate meets each of the following criteria:

Yes No

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Completed service unit self-study guide and troop/group treasurer self-study guide. |
| <input type="checkbox"/> | <input type="checkbox"/> | Attended one or more trainings offered by Girl Scouts. |
| <input type="checkbox"/> | <input type="checkbox"/> | Worked closely with the service unit manager and team in planning activities and events to ensure service unit financials are in order. |
| <input type="checkbox"/> | <input type="checkbox"/> | Maintained the service unit check book and balanced it monthly. |
| <input type="checkbox"/> | <input type="checkbox"/> | Produced monthly reports on service unit financials and presented at team meetings. |
| <input type="checkbox"/> | <input type="checkbox"/> | Ensured that all troop bank accounts have at least 2 signatures of current members. |
| <input type="checkbox"/> | <input type="checkbox"/> | Oversaw the distribution of splitting and disbanding troop funds. |
| <input type="checkbox"/> | <input type="checkbox"/> | Assisted new troops in opening bank account. |
| <input type="checkbox"/> | <input type="checkbox"/> | Worked closely with the finance support specialist (FSS), ensured that all troops turned in financial report at membership year's end, reviewed and forwarded all completed forms to FSS. |
| <input type="checkbox"/> | <input type="checkbox"/> | Instructed leaders on maintaining financial records and completing the Troop/Group Financial Report as well as the Financial Tracking Worksheet. |
| <input type="checkbox"/> | <input type="checkbox"/> | Fostered an environment of cooperation, encouragement and engagement in line with the Girl Scout Promise and Law. |
| <input type="checkbox"/> | <input type="checkbox"/> | Followed all council procedures, policies and standards. |
| <input type="checkbox"/> | <input type="checkbox"/> | Aware of the Girl Scout Leadership Experience keys to leadership- Discover, Connect and Take action. Utilized the three processes - Girl-led, Learning by Doing and Cooperative Learning in planning activities with and for the girls. |

Signature of Service Unit Manager

Date

Signature of Recognitions Chair

Date

Pin (Receives the First Year Awarded)
Year Tab Number

(All criteria must be met each year to receive a new year tab)



CA; mw
RE-0039W 08/01/2019