

## Evaluation

Please remember to evaluate your programs with each group using some form of evaluation; this will give you the information to include on your Community Partner Report. If you would like to use the sample here instead of creating your own, they may be downloaded from the council website at [www.girlscoutssdi.org/forms](http://www.girlscoutssdi.org/forms).

### Sample Evaluation for Community Partner Programs

1. I wanted to attend this event because...
2. My favorite part of this event was...
3. I would rate this event as (please circle one):  
Excellent    Very Good    Good    Fair    Poor
4. What would you recommend to make this event better?
5. If you were talking to another Girl Scout, how would you describe this event?
6. Additional Comments:

### Community Partners that have participated in the following Girl Scout events:

#### Bridging Ceremony

San Diego Humane Society  
Hostelling International  
SeaWorld  
Children's 10Mobilie  
Mad Science  
Yoga Kids  
AB Fine Arts Studio  
Amazing Science  
San Diego Zoo  
Reuben H. Fleet Science Center  
Studio Maureen  
Ronald McDonald House  
Wild Wonders  
CJT Theatre  
Girls on the Run  
Sempra Energy



1231 Upas Street • San Diego, CA 92103  
[www.girlscoutssdi.org](http://www.girlscoutssdi.org)

#### National Girls and Women in Sports Day

San Diego Senior Women's Basketball  
Cabrillo Academy of Sword  
So Cal Scorpions  
LPGA-USGA Girls Golf of Coronado  
Pro Kids Golf Academy  
Bounce Academy  
Coronado Speed Spinners  
USA Freestyle Martial Arts  
Play it Safe  
Surf Diva  
Barnes Tennis Center  
Starlings Volleyball Club

#### Teen Scene

Varsity Coaching  
Empower Girls



## COMMUNITY PARTNER PACKET



GIRL SCOUTS, SAN DIEGO-IMPERIAL COUNCIL



Girl Scouts, San Diego-Imperial Council is recognized and valued in the community as a provider of quality programs that empowers girls to have a vision of her future, make informed decisions and reach her highest potential.

**Council Facilities**  
**Balboa Service Center**  
 (Council Headquarters)  
 1231 Upas Street,  
 San Diego, CA 92103  
 (619) 298-8391

**Escondido Program Center**  
 (Kit Carson Park)  
 3050 Las Palmas,  
 Escondido, CA 92025  
 (760) 740-2670

**Imperial Valley Service Center** (El Centro)  
 1745 S. Imperial Avenue, Suite 105,  
 El Centro, CA  
 (760) 353-2840

**North Coastal Service Center** (Carlsbad)  
 2382 Camino Vida Roble, Suite H,  
 Carlsbad, CA 92011  
 (760) 444-9011

**Camp Winacka** (near Julian)

**Whispering Oaks Program Center**  
 (near Julian)

**Palomar Mountain Program Center**

**The Girl Scout Mission**

Girl Scouts builds girls of courage, confidence and character who make the world a better place.

**Girl Scouts of the USA (GSUSA)**

Girl Scouts of the USA (GSUSA), founded in 1912 by Juliette Gordon Low, provides girls ages 5-17 with an accepting and nurturing environment in which they can build character and skills for success in the real world. In partnership with committed adult volunteers as role models, girls develop qualities that will serve them all their lives- strong values, a social conscience, and conviction about their own potential, self-worth and respect for others. The program is built upon a developmentally appropriate, goal achievement model in which girls explore a variety of subjects, topics and experiences. In Girl Scouts, girls discover the fun, friendship, and power of girls together! Through the many enriching experiences provided by Girl Scouting, girls grow courageous, confident and strong.

GSUSA is part of an international movement, consisting of more than 144 nations united through the World Association of Girl Guides and Girl Scouts (WAGGGS). The United States Congress charters GSUSA as an educational, nonprofit, youth services organization.

**Girl Scout Grade Levels**

We strive to provide balanced programming across the following areas of focus:

- Life Skills
- Healthy Mind, Healthy Body
- Community Service
- Human Relations
- Leadership Development
- The Outdoor Experience
- Arts & Humanities

**Girl Scout Grade Levels**

Girl Scout Daisy (grades K-1)

Girl Scout Brownie (grades 2-3)

Girl Scout Junior (grades 4-5)

Girl Scout Cadette (grades 6-8)

Girl Scout Senior (grades 9-10)

Girl Scout Ambassador (grades 11-12)

**Girl/Adult Partnership**



**Daisy Girl Scouts**  
 (Grades K-1)  
 talk with leaders about their ideas for activities.

**Brownie Girl Scouts**  
 (Grades 2-3)  
 brainstorm ideas and leaders help determine which are possible.

**Junior Girl Scouts**  
 (Grades 4-5)  
 work in patrols to develop ideas they like best. Leaders help girls realize their goals.

**Cadette Girl Scouts**  
 (Grades 6, 7, 8)  
 take a larger role in planning and decision making and adults help when necessary.

**Senior Girl Scouts**  
 (Grades 9-10)  
 decide what they want to do and how to do it. Leaders are advisors who help as needed.

**Ambassador Girl Scouts**  
 (Grades 11-12)  
 rotate leadership tasks and plan activities, budgets, and goals. Advisors guide as needed.

**Community Partner Confirmation Notice Guide**

Confirmation notices verify a troop/individuals registration in an event, as well as provide all relevant information to participants. If an event is full, a letter/e-mail should be sent indicating the status of that troop/individuals registration (waitlisted, closed, etc.).

Confirmation notices should include the following information:

- Event Name
- Event Date
- Event Time
- Event Location
- Directions
- On Site Contact
- What to wear/bring
- What not to wear/bring
- What the fee includes
- Who/how to pay
- Parking

**Sample Confirmation**

Dear Troop 1234,

We are happy to confirm your placement for 10 girls and 2 adults in the following event:  
 Dance Workshop on April 1, 2006 from 10am- 3pm at The Studio (1231 A Street). Directions are included. Parking will be validated in the garage at 1st and A St.

Please make sure that participants wear comfortable clothing and socks. All participants should bring a bag lunch and a water bottle. Fees will include a snack and patch.

Once you arrive, please check in with Mary Smith, dance instructor. If you have any questions or concerns, please contact Jane Williams at 619-123-4567.

We look forward to seeing you then!

Jane Williams

**Community Partner Report**

This form will help you to evaluate your program as well as allow you to provide us with ongoing information on the programs effectiveness and what the girls enjoyed most. This form is to be submitted within two weeks after each event to the council. The form can be downloaded from the council website at [www.girlscoutssdi.org/forms](http://www.girlscoutssdi.org/forms).

**Sample Community Partner Report**

Community Partner \_\_\_\_\_  
 Organization/company name \_\_\_\_\_  
 Contact name and title \_\_\_\_\_  
 Workshop facilitator name and title (if different) \_\_\_\_\_

**Workshop**

Title \_\_\_\_\_  
 Date \_\_\_\_\_ Time \_\_\_\_\_ a.m./p.m. \_\_\_\_\_  
 Location \_\_\_\_\_  
 Cost per participant \$ \_\_\_\_\_ # Girls \_\_\_\_\_ # Adults \_\_\_\_\_  
 Program level: D B J C S A  
 Did girls receive a patch, badge or other recognition? \_\_\_ Yes \_\_\_ No  
 If yes, which one? \_\_\_\_\_

**Event overview/short description:**

**Event highlights:**

## Guidelines for Submitting Articles to *Program News*

*Program News* is mailed 10 times a year to all leaders, co-leaders, service unit team members, lifetime members, delegates, board and nominating committee members, trainers, and independently registered girls and adults. *Program News* is also available online at [www.girlscoutssdi.org](http://www.girlscoutssdi.org).

Approval must be obtained from a Program Specialist prior to submitting an article for publication. New collaborator submissions are limited to once a year. After initial evaluation with Program Specialist, collaborators may be approved to two submissions per year.

There is no charge for placing an article. Program Specialist reserves the right to modify, adapt, change article as needed, with prior notification to collaborator.

### Format for Community Program Listings

Please use the following format. Brevity is appreciated:

- A. Name of event/ Title
- B. Overview/ description paragraph(s), written in third person
- C. Age level
- D. Fee
- E. Dates
- F. Location
- G. Contact
- H. Other (this section can be used to give additional information such as address to send payment, badge requirements that the workshop may meet, etc.)

<b>Program News Submittal Deadlines for 2008/2009</b>	
Issue Month	Submittal Due Date
October	August 15
November	September 15
December/January	October 15
February	December 15
March	January 15
April	February 13
May	March 13
June/July	April 15
August	June 15

### Sample Community Event Listing

#### Claytime Ceramics Studio

Claytime Ceramics in Ocean Beach offers several activities for troop meetings. Girls work on their own ceramic creations and Try-It, badge and IP requirements while having fun in a creative and inspiring environment.

**Age Level:** 5 years and older

**Fee:** \$10-&15/ per item

**Dates:** Monday- Friday, by appointment

**Location:** 1234 Bacon St., San Diego, 92107

**Contact:** Jane Smith at (123) 456-7891

## The Girl Scout Leadership Experience

The Girl Scout Leadership Experience identifies three “keys” to leadership:

- **Discover:** Girls understand themselves and their values and use their knowledge and skills to explore the world.
- **Connect:** Girls care about, inspire, and team with others locally and globally.
- **Take Action:** Girls act to make the world a better place.



All experiences in Girl Scouting incorporate the Discover, Connect, and Take Action keys to leadership. Girl Scout experiences are also:

**Girl-Led:** It is a pillar of the Girl Scouts leadership development program to have girls play a critical role in the planning and implementation of what they do. As adults, we coach, encourage, and help girls make their own choices. Strategies can include:

- Ask girls for their input in an age appropriate manner (think progression of choosing between two options to deciding, planning, and implementing an idea)
- Encourage girls to brainstorm ideas and then help them organize the information
- Create a “to-do” list with the girls, and then have them take responsibility for each of the items.

**Learning by Doing:** Girls learn best when they are actively engaged and have the opportunity to apply their own skills to new challenges. Use strategies such as:

- See mistakes as opportunities to learn. Sometimes allowing girls to do it their way helps them develop skills that will stay with them for a lifetime.
- Facilitate girls’ reflection throughout the process so that they can benefit from their own and each other’s experiences.
- Acknowledge skill building and growth. Take the time to celebrate accomplishments!

**Cooperative Learning:** Encourage a team spirit and set the tone: our group is in this together. It’s important to remember that girls are learning more than how to do something, so:

- Allow girls to be creative.
- Give them the opportunity to learn and build from each other’s efforts and skills.
- Help girls recognize that each person is a part of the whole and that the group depends upon each team member.
- Encourage girls to stretch and work towards personal goals
- Don’t forget to reflect – this is where the power of our experiences come to life!

## Reflection

Through every Girl Scout activity girls are discovering, connecting and taking action. Without reflection, an experience is just an experience and not an opportunity for growth. Most of us need time and space to think about, make connections with, and apply our experience in order to learn and grow. Reflection can help girls process experiences, recognize accomplishments, grow leadership skills and apply experiences in other areas of their lives.

### Basic reflection model includes:

**What?** What happened? What did we do?

**So what?** Why does it matter? How does this connect or relate to other events, experiences, relationships, skills, lessons, etc.?

**Now what?** What do we do with what we have learned and experienced? How/where can we apply it? What connections can be made with other shared experiences?

## Key Approaches to Leadership Programming

### Focus on 'How,' Not Just 'What'

We can help girls relate activities they participate in to the framework of discover, connect, and take action (to make the world a better place). Remember that it's important to focus not just on what girls do, but how they do it. Using the processes of girl-led, learning by doing, and cooperative learning can help to set and reach goals, maximizing a girl's experience in every activity she participates in!

## Earned Recognitions

Earned recognitions are developed by GSUSA (national organization) and have specific steps that must be completed before receiving the petal, try-it, badge, or interest project award. These recognitions are worn on the front of the appropriate program grade level recognition sash, vest or tunic.

### Each program grade level has its own set of recognitions that are unique to that grade level.

- Girl Scout Daisies earn Petals by learning the Girl Scout Promise and Law.
- Girl Scout Brownies earn Try-Its by completing activities in a specific area of focus. It is intended for Girl Scout Brownies to at least try the activities not to become proficient to earn the Try-It.
- Girl Scout Juniors earn Badges by completing activities in a specific area. When they are able to demonstrate the skills they have learned and can teach them to someone else, they have earned the badge.
- Girl Scout Cadette, Senior, and Ambassadors earn Interest Project awards. Most interest projects have components relating to career exploration, skill development, and service. There are several requirements to choose from for each interest project.
- Journey Awards (available to all program levels) are a coordinated series of activities grouped around a theme. Completion of a journey will allow girls to gain a global and multi-cultural perspective; learn about the history of Girl Scouting and its traditions; embrace the values expressed in the Girl Scout Law; and become environmentally aware and develop attitudes and self-understanding that promote healthy living.

### Council Patches

Earned recognitions developed by councils and are worn on the back of the appropriate program age level badge sash, vest or tunic or displayed in another manner but never on the front of the uniform. Patches have specific activities that must be completed before receiving the patch. This type of patch has specific requirements for each program grade level that are geared to the developmental level of each age group.

### Participation Patches

Participation Patches are worn on the back of the appropriate program age level badge sash, vest or tunic or displayed in another manner but never on the front of the uniform. These patches may be given as recognition of participation in an event, trip or special occasion. When developing a participation patch, requirements should incorporate the Discover, Connect, and Take Action approach. See pages 2-4.



## Benefits of Working with Girl Scouts

### Benefits

- Free advertisement space in *Program News*.  
— Mailed to approximately 6,500 Girl Scout leaders and co-leaders 10 times a year.
- Opportunity for direct promotion to Girl Scout leaders at major Girl Scout events held throughout the year.
- Share program event, workshop, or activity with a large audience of girls ages 5-17  
— San Diego-Imperial Council serves 30,000 girls and 10,000 adult members
- Ability to help girls build character, confidence, and courage to make the world a better place!

### Expectations

- Provide quality program in line with Girl Scout values and mission.
- Programs should typically cost \$5 - \$8 per girl. The expectation is to provide affordable program (activities, workshops, and events) available to girls of every economic level. Before program can be approved, you'll need to submit a budget which includes all event/workshop expenses to support fee.
- Program News articles are submitted by 15th of the month, six weeks before publish month (i.e. August 15 for October issue)
- Confirmation notices are thorough and sent in a timely manner (see p. 7)
- Reports on number of participants served and evaluation highlights are submitted to Program Specialist within two weeks of the event.
- Annual review of program with Program Specialist to assess program quality and safety, extent to which expectations are being met, and opportunities to further improve the partnership.
- Adhere to agreed upon program outline and content in line with earned recognition requirements.
- Submit to a background check which must be completed by at least one person from your company/organization who will take responsibility for all employees working directly with girls.
- Maintain current certificate of liability insurance on file at Girl Scouts. Coverage must be at least \$1,000,000.
- Girl Scouts name and logo may not be used on any materials without permission.
- Girl Scout property reservation requests are submitted and paid in a timely manner.
- Communication with Girl Scout membership is conducted through assigned Program Specialist to respect the privacy of Girl Scout volunteers.  
— All communication to Girl Scout members, volunteers, or staff must be channeled through assigned Program Specialist  
— Mailing lists generated from events may not be used as marketing tools.