



# Property Reservation Day Use

Complete all sections on front and back.  
Submit to Property Reservations  
(Report any changes five (5) days in advance.)

OFFICE USE	
Confirm date	_____
Sec. Deposit \$	_____
Rent Amount \$	_____
Total Fees Due \$	_____
Amount Paid \$	_____
Balance Due \$	_____

### Type of Rental Group:

- Council/Training    Service Unit    Troop/Group    Out-of-Council    Non-Profit/Government    Private

Name of event/meeting/group: \_\_\_\_\_ Date(s): \_\_\_\_\_

Time requested: Event/meeting starts \_\_\_\_\_ a.m./p.m.      Event/meeting ends \_\_\_\_\_ a.m./p.m.  
(allow time for set-up and clean-up)

Person in charge: \_\_\_\_\_ Phone number: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ E-mail address: \_\_\_\_\_

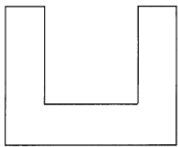
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Group/Troop # \_\_\_\_\_ Level: D B J C S A      Service unit: \_\_\_\_\_

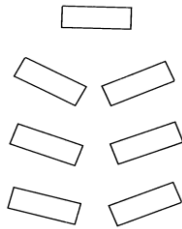
Attending: #girls \_\_\_\_\_ #female adults \_\_\_\_\_ #male adults \_\_\_\_\_ #children (non-Girl Scout) \_\_\_\_\_ = **Total #** \_\_\_\_\_

**Balboa Program Center, Room Set-up #** \_\_\_\_\_ (Must be requested by **Thursday** of the week preceding your activity, **not** available for Sat/Sun)

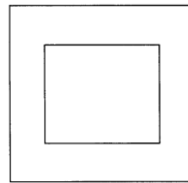
**#1**  
U-Shaped



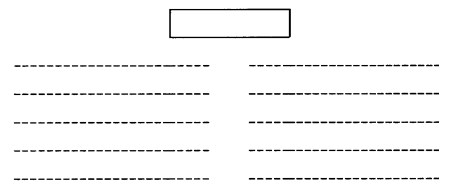
**#2**  
Herringbone



**#3**  
Square



**#4**  
Theater Chairs



### Complete if applicable:

Challenge Course trained adults: \_\_\_\_\_

Challenge Course: \_\_\_\_\_ Date \_\_\_\_\_ time \_\_\_\_\_ to \_\_\_\_\_ time \_\_\_\_\_

Archery instructor: \_\_\_\_\_

Archery Range: \_\_\_\_\_ Date \_\_\_\_\_ time \_\_\_\_\_ to \_\_\_\_\_ time \_\_\_\_\_

Qualified cook: \_\_\_\_\_

Kitchen: \_\_\_\_\_ Date \_\_\_\_\_ time \_\_\_\_\_ to \_\_\_\_\_ time \_\_\_\_\_

Lifeguard: \_\_\_\_\_

Pool: \_\_\_\_\_ Date \_\_\_\_\_ time \_\_\_\_\_ to \_\_\_\_\_ time \_\_\_\_\_

Archery Range \$ \_\_\_\_\_ Tree House \$ \_\_\_\_\_ Challenge Course \$ \_\_\_\_\_ Portable Challenge Course \$ \_\_\_\_\_

Adventure Zone \$ \_\_\_\_\_ Session (Circle one): 8:30am - 12:30pm (morning) or 1:30pm - 5:30pm (afternoon)

If paying fee by credit card, complete the following. <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express      Expiration Date _____	
Credit card number _____	Amount to be charged \$ _____
Please print name _____	Signature _____

Select Property on Back

**For each site, please mark all facilities desired. Capacities are noted (overnight/day):**

**Balboa Program Center (165/366)**

- Cabin 1 (36/70)
- Tent Level 1 (36)
- Cabin 2 (36/70)
- Tent Level 2 (36)
- Cabin 3 (21/30)
- Main Level Parking (120)
- Main Level Fire Circle (80)
- Amphitheater (125)
- Groce Family Tree House (25)
- Adventure Zone (20)
- Florence Burnham Hall – Large (80)
- Leadership Center (160/40)
  - Favrot
  - Colonell
  - Clark
  - Baker-Baum

**Camp Winacka (276/450)**

- Mt. View (36)
- Shady Glen (36)
- Meadow Vista (24)
- Oak Knoll (24)
- Hilltop (48) Cabin 1 2 3 4 5 6 (8/cabin)
- Hideaway (38) Cabin 1 2 3 4 5 (8/cabin)
- Rocky Ridge (40) Cabin 1 2 3 4 5 (8/cabin)
- Morningside (38) Cabin 1 2 3 4 5 (8/cabin)
- Kitchen/Lodge (240)
- Cook's Quarters (4)

**North Coastal Service Center (49)**

- Conference Room (49)

**Escondido Program Center (72/100)**

- Lodge (45/72)
- Back Porch (64)
- Front Porch (16)
- Tent/Canopy (1) West (16)
- Tent/Canopy (2) Center (16)
- Tent/Canopy (3) East (20)
- Campfire Amphitheater (85)

**Palomar Mountain (48)**

- Lodge (36)
- Tent Site (12)

**Camp Whispering Oaks (250/400)**

- Black Oak Cabin A B C PB (48) (16/cabin)
- Engleman Oak Cabin A B C PB (48) (16/cabin)
- Live Oak Cabin A B C PB (48) (16/cabin)
- Tent Site 1 (36) 2 (32) 3 (12)
- White Sage Health Center (7)
- Kitchen/Lodge (160)

**Additional Facilities**

- Sandy Brue Art Center (24)
- Ellen Browning Scripps Nature Center (24)
- Pool (Winacka) (96)
- Archery Range (Mountains) (32)
- Archery Range (Balboa) (32)
- Archery Range (Escondido) (32)
- Challenge Course (Whispering Oaks) (32)
- Challenge Course Portable (Balboa) (Escondido) (20)