

Award of Distinction

Service Unit Treasurer

Name of Treasurer _____ Service Unit _____

The candidate meets each of the following criteria:

Yes No

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Completed service unit self-study guide and troop/group treasurer self-study guide. |
| <input type="checkbox"/> | <input type="checkbox"/> | Attended one or more trainings offered by Girl Scouts. |
| <input type="checkbox"/> | <input type="checkbox"/> | Worked closely with the service unit manager and team in planning activities and events to ensure service unit financials are in order. |
| <input type="checkbox"/> | <input type="checkbox"/> | Maintained the service unit check book and balanced it monthly. |
| <input type="checkbox"/> | <input type="checkbox"/> | Produced monthly reports on service unit financials and presented at team meetings. |
| <input type="checkbox"/> | <input type="checkbox"/> | Ensured that all troop bank accounts have at least 2 signatures of current members. |
| <input type="checkbox"/> | <input type="checkbox"/> | Oversaw the distribution of splitting and disbanding troop funds. |
| <input type="checkbox"/> | <input type="checkbox"/> | Assisted new troops in opening bank account. |
| <input type="checkbox"/> | <input type="checkbox"/> | Worked closely with the finance support specialist (FSS), ensured that all troops turned in financial report at membership year's end, reviewed and forwarded all completed forms to FSS. |
| <input type="checkbox"/> | <input type="checkbox"/> | Instructed leaders on maintaining financial records and completing the Troop/Group Financial Report as well as the Financial Tracking Worksheet. |
| <input type="checkbox"/> | <input type="checkbox"/> | Fostered an environment of cooperation, encouragement and engagement in line with the Girl Scout Promise and Law. |
| <input type="checkbox"/> | <input type="checkbox"/> | Followed all council procedures, policies, and standards. |

- Aware of the Girl Scout Leadership Experience keys to leadership- Discover, Connect and Take action. Utilized the three processes - Girl-led, Learning by Doing and Cooperative Learning in planning activities with and for the girls.

Signature of Service Unit Manager

Date

Signature of Recognitions Chair

Date

Pin (Receives the First Year Awarded)

Year Tab Number

(All criteria must be met each year to receive a new year tab)
